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| Job Title | Personal Assistant (Ref : PA/GS/08/16)  |
| Hours | 13 hours per week |
| Salary | £15,404 pro-rata (£7.60 per hour).  |
| Duration | Permanent |
| Location | Granton, Edinburgh |
| Closing Date | Thursday 18th August 2016  |
| Contact | To apply, please visit our website at  <https://www.thistle.org.uk/work-with-us/current-vacancies> and apply online. |
| Important | Please inform your line manager if you intend to apply for this vacancy. |

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| **Personal Assistant Female\*** | We are looking for one or two people to join a flexible, friendly team who support a young man who lives in his family home in Granton, Edinburgh. He is studying Higher Philosophy and History 4 days a week and the role would be to support him with his studies at college on Tuesday’s and Thursday’s. His interests include TV and film, attending shows and comedy among many other things. Do you have the skills and motivation to support someone with their studies? We also support him for social events throughout the week which you would have the opportunity to work as additional shifts if required.Are you looking for a rewarding career? Could you support someone to live the life they want to live? Do you believe that life is for living, whether you have a disability, health condition or not? If so, a career at the Thistle Foundation might be the right option for you.Are you flexible and responsive? Do you have what it takes to support individuals to achieve and maintain a great normal life? Are you a unique person who wants to share their skills and gifts and make a difference to someone’s life? Can you help build friendships and find ways to contribute and connect to the local community? Applicants must have, or be willing to work towards a qualification meeting the standards required for registration with the Scottish Social Services Council.In return you will have the satisfaction of working for an organisation at the cutting edge of designing individualised support arrangements that make a real difference to people’s lives. On top of this The Thistle Foundation provides award winning training and other benefits such as a contributory pension, childcare voucher scheme and many others.\*Exemption under Equality Act 2010Thistle Foundation is an Equal Opportunities EmployerSuccessful candidates will be subject to a PVG check which will be paid for by Thistle.Please note that CVs will not be accepted as an Application.  |