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| Job Title | Personal Assistant (Female\*)  |
| Reference | PA/MH/02/17 |
| **The role** | Sociable young lady requires enthusiastic, committed female staff to help her enjoy her life. You would be working in a small, friendly team. We are looking for someone with a creative mind, who enjoys music and who is flexible and good at forward planning. Would you be interested in supporting this lady to have a fulfilled life? Thistle has a good reputation for being at the heart of person centeredness and you would be offered excellent training as part of your induction. If this sounds interesting to you, we would love to hear from you. Applicants must have, or be willing to work towards a qualification meeting the standards required for registration with the Scottish Social Services Council.In return you will have the satisfaction of working for an organisation at the cutting edge of designing individualised support arrangements that make a real difference to people’s lives. You will receive excellent training on full pay and you will be eligible to apply for our fully funded SVQ and other benefits, such as a contributory pension scheme, childcare voucher scheme and Hospital Saturday Fund. Thistle Foundation is an Equal Opportunities EmployerSuccessful candidates will be subject to a PVG check which will be paid for by Thistle.  |
| Hours | 15 to 30 hours per week |
| Salary | £16,731 per annum pro-rata (£8.25 per hour), £64.80 per sleep over  |
| Duration | Permanent |
| Location | Central Edinburgh |
| Closing Date | Friday 17th February 2017 |
| Application | Apply online at: <https://www.thistle.org.uk/work-with-us/current-vacancies> CVs will not be accepted. |

\* Exemption under Equality Act 2010