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| Job Title | Personal Assistant (Support Worker) Female\* (Ref : PA/SH/03/17)  |
| Salary | £16,731 per annum pro-rata (£8.25 per hour), £64.80 per sleep over Back-up is an additional payment on top of the hourly rate of pay.  |
| Hours | 31 hours per week plus sleepover and back-up is essential |
| Duration | Permanent |
| Location | Murrayfield, Edinburgh |
| Closing Date | Friday 29th September 2017  |
| Contact | To apply, please visit our website at <http://www.thistle.org.uk/ways-you-can-help/work-with-us>and the link below will take you to our recruitment website where you can complete an application <http://jobs.thistle.org.uk> |
| Important | Internal candidates please inform your line manager if you intend to apply for this vacancy. |

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| **Personal Assistant** **Female\***  | Do you have a good sense of humour and are you easy to talk to? Do you want to do something worthwhile? We are looking for a Personal Assistant to work around 31 hours per week. Are you are committed and enthusiastic person. Do you have what it takes be part of a strong, robust team – supporting 2 individuals within their own homes to maintain a full and meaningful life? A driving licence is essential for this role. Applicants must have, or be willing to work towards a qualification meeting the standards required for registration with the Scottish Social Services Council.In return you will have the satisfaction of working for an organisation at the cutting edge of designing individualised support arrangements that make a real difference to people’s lives. You will receive excellent training on full pay and you will be eligible to apply for our fully funded SVQ.You will also enjoy an enhanced staff benefits package and staff contributory pension, childcare voucher scheme, and FREE membership of the Hospital Saturday fund which, after completion of a satisfactory probation period, can be extended to cover all immediate family membersThistle Foundation is an Equal Opportunities Employer\*Exemption under equality Act 2010Successful candidates will be subject to a PVG check which will be paid for by Thistle.Please note that CVs will not be accepted as an Application. |