Reference	MS192
Job Title	Personal Assistant (Support Worker)
Salary	£17,745 per annum pro-rata (£8.75 per hour).
Hours	1 x 25 hours 1 x 30 hours
Duration	Permanent
Location	Westfield/Gorgie
Closing Date	Sunday 28th April 2019
Contact	For an informal chat about this vacancy please contact Noelle Nicol on 0131 661 3366
Important	Internal Candidates please inform your line manager if you intend to apply for this vacancy.

Please note that a driving licence is essential for this post.

We have 2 vacancies for male or female Personal Assistant to join the team that supports a man in his early 50s who lives in his own home in the west of Edinburgh.

He was previously a chef and enjoys helping with cooking and loves to try new foods. He enjoys relaxing in the evening watching his favourite soaps. He also enjoys a latte out at one of his favourite coffee shops and will have dinner out at least once a week.

He enjoys playing indoor curling at Thistle on a Monday after which he attends Thistle gym for a session.

He is very family orientated and appreciates assistance in keeping in touch with his family. He is absolutely thrilled to have just become a grandfather for the 2nd time. He has a wonderful sense of humour and enjoys playing practical jokes.

Support is provided 7 days a week on a rota basis. Shifts run from 07.30 to 14.00 and from 14.00 – 22.00. The gentleman also benefits from a shared sleepover each night. Sleepovers are paid at the National Living Wage rate, and for this post are optional.

As a Thistle employee you will have access to our fantastic training programmes (on full pay).

Everyone at Thistle takes part in our induction training within their first few weeks of joining us and our 4 day course, 'Life is for Living' within six months.

We also run our own courses,

- enhancing learning in person-centred practice,
- developing leadership skills

and we support all personal assistants to achieve their SVQ Level 3 accreditation because we are committed to creating career development opportunities.

You will have regular support and supervision meetings with your Lead Practitioner and team meetings, all of which are paid.

Some of our other staff benefits include…..

- ✓ a contributory pension
- ✓ childcare voucher scheme
- ✓ The "Refer a Friend Scheme" which pays £150 for every successfully recruited person that a staff member recommends.
- ✓ Free access to the Thistle Gym.
- ✓ FREE membership* of the HSF Health Plan which gives, amongst other things,
    - money back for everyday healthcare costs,
    - a GP advice line,
    - shopping discounts.

*This membership can be extended to cover immediate family members after completion of a satisfactory probationary period.

Applicants must have, or be willing to work towards a qualification meeting the standards required for registration with the Scottish Social Services Council.
In return you will have the satisfaction of working for an organisation at the cutting edge of designing individualised support arrangements that make a real difference to people's lives.

Thistle Foundation is an Equal Opportunities Employer

Successful candidates will be subject to a PVG check which will be paid for by Thistle.

Please note that CVs will not be accepted as an Application.