

Reference	RW192
Job Title	Personal Assistants (Support Workers) Female*
Salary	£18,252 per annum pro-rata (£9.00 per hour).
Hours	4 per week. If a candidate wishes more hours per week there is possibility for additional hours with another team.
Duration	Permanent
Location	Newington, Edinburgh
Contact	For an informal chat about this vacancy please contact Leigh Hunter on 0131 661 3366
Important	Internal Candidates please inform your line manager if you intend to apply for this vacancy.

We are looking for 2 women* to join the team of PAs that support a young woman who lives in her own flat in Newington.

In her own words:-

"I am a young woman who wants to live an independent life. I love singing and am in a choir. I also love spending time with my big group of friends and I like being out and about. I spend time reading and love movies. I also like learning new things and I'm currently attending college. I'm open to new experiences. I do well in some areas of my life. However, I experience some barriers which I feel I need assistance with.

This role will enable me to achieve my future goals and live the life I want to lead.

Part of the role would be to help me establish a routine around my home that fits around my life. This will improve my mental health and organisational skills and will help me concentrate on the key parts of my life which are important to me.

The ideal person would be friendly, approachable, understanding and able to listen. I am looking for someone to bounce my ideas off and not decide for me, perhaps sometimes offering me a suggestion. I want to continue to feel empowered and more in control of my life."

As a member of this small, personalised team, you will be expected to take part in the additional responsibilities that come with this, such as attending meetings and planning sessions, supporting the person to achieve her outcomes, and carrying out a share of admin tasks for the team as required.

Support is provided at these times:-

Tues 10am to 12 Noon

Thu 2pm till 5pm

Sat 2pm till 4pm

and this vacancy represents 2 shifts per week. Rotas are decided, and agreed upon, by the team.

*Exemption under Equality Act 2010