

Female* Personal Assistant (Support Worker) Vacancy Details
Starting salary £9.00 per hour (£18,252 per annum (pro-rata))

Reference	EMC201	Hours	30 + 2 sleepovers.
Location	Leith	Duration	Permanent & Pool

We are looking for female* Personal Assistants who are:-

- ✓ open and honest,
- ✓ up for a laugh,
- ✓ good communicators and good team members with the ability to work productively and confidently both in a team and 1:1.

You will be required to support Emma, a woman in her early 30s who lives in her own home in Leith. She requires assistance with all aspects of personal care, housework, cooking and getting to and from destinations. She enjoys watching TV (particularly crime and medical drama), going to the cinema, attending the theatre, watching sport (mainly football and tennis) and she attends football matches on a regular basis.

Emma describes herself as open and honest, compassionate, intelligent (both academically and emotionally), funny and up for a good laugh. Emma says what she thinks and she means what she says. She works part-time and is very active in and around Edinburgh. Emma is supported 24 hours a day every day.

The shift starts at 10am in the morning and finishes at 10am the following morning. There is a paid sleepover each night from 10pm-7am (and though Emma does not always go to bed at 10pm, she always ensures that her team are given the time for their allocated 9 hours of sleep).

This vacancy is for 2 shifts per week on a rota basis.

Emma is also looking for PAs to join her team as Pool workers. A pool worker is someone who can be flexible and sometimes work with short notice. Pool workers support the core team, are fully included in all team meetings, team training sessions, and have a full Induction Training programme with Thistle.

Please see Emma's person specification sheet below.



If you would like an informal chat about this vacancy please contact Lejla Thompson on 0131 661 3366

*Exemption under Equality Act 2010

Person specification for: EM

	Essential criteria	Desirable criteria
Education, training and qualifications	-SVQ3 in Social Health Care (or equivalent) or the commitment to work towards.	-Background/knowledge in any or all of the following: -psychology -counselling -occupational health -physiotherapy
Experience	-Comfort in being present but not always actively required -Comforting and offering emotional support	-Personal care for others (showering, toileting/dressing) -Moving and Assisting and use of hoist -Practiced in 'active listening'
Skills and knowledge	-Ability to set aside own habits in order to appease others -Ability to use initiative	-Concept of 'active listening' and person-centeredness or willingness to learn about these and practice -LGBTQ
Personal interests and attributes	-Reliable, trustworthy and compassionate -Positive and can-do attitude -Ability to work competently as part of a team and also individually -Respecting people's sexual orientation -Comfortable watching TV -Respectful of people's routines -Good sense of humour -Comfortable around smoking (only occasional in social settings - never indoors) -Comfortable in places like bars and pubs/clubs -Responsive to requests	-Watching sport -Football and attending football matches -Music -Non-smoker -Driver/working toward driving licence -Ability to indulge in deep conversations
Other	-Medium-long term commitment of working with Emma specifically -Willingness to engage in organisational process' (team meetings/training/supervisions/CPD etc.) -Flexible and responsive	

