

Personal Assistant (Support Worker) Vacancy Details
Starting salary £9.00 per hour (£18,252 per annum (pro-rata))

Reference	JDMC201	Hours	20 + sleepovers
Location	Leith/Newhaven	Duration	Permanent

We are a young professional couple living together in the Leith/Newhaven area of Edinburgh. We are looking for a new Personal Assistant (male or female) to join our team of dedicated PAs employed by Thistle Foundation.

J is currently studying at University and M is in full time employment. We are looking for a young at heart individual who can provide personal care and social support to help us live independent lives.

We need you to be able to use your initiative and think creatively to problem solve in the moment while keeping a sense of humour. You will need to be able to work flexibly to meet the demands of our changing schedule. Shifts include sleepovers, day and evening support hours. All days are different. You will need to be able to adapt to different situation be that going to University or travelling to other areas of the country or supporting M to do sports. We enjoy socialising and spending time with friends and family.

Driving would be non-essential but desirable ability. Please note that we have cat.

We like to think we create a fun and inclusive work environment. You will be part of a larger team and be responsible for creating rotas with the support of other PAs.

Personal Assistants are required to have good communication and social skills to work effectively with families and other members of a small team. Are you flexible and responsive? Do you have what it takes to support individuals to achieve and maintain a great life? Are you a unique person who wants to share their skills and make a difference to someone's life?



**If you would like an informal chat about this vacancy please contact
Sophie Dolan on 0131 661 3366**