

Personal Assistant (Support Worker) Vacancy Details
Starting salary £9.00 per hour (£18,252 per annum (pro-rata))

Reference	RM201	Hours	8
Location	Bingham, Edinburgh	Duration	Permanent

A young man who lives near Bingham is looking for a new permanent male or female PA to join his small, personalised team.

- He loves to go to the gym and go swimming, play pool, meet up with his friends and have a laugh.
- He is a big football fan and loves animals.
- He is also very involved in volunteering.

Would you like to be part of this young man's team and support him to achieve all the goals he has set out for himself?

- ✓ Could you join his team for 8 hours a week (1 shift of 10am to 6pm) on either Monday, Tuesday, Thursday or Friday.
- ✓ This young man is looking for someone who is a confident driver (he has a van) The support hours are shared with another PA, and rotas are planned and agreed within the small team.
- ✓ Are you a chatty, outgoing person, a good listener, calm and laid back?

As a member of this personalised team, you will take part in team meetings and planning sessions, and carry out a share of admin tasks for the team as required. The candidate would need to be flexible, able to cover other team members holidays and adaptable to respond to changing needs.

He said he would also like to have a pool worker who he can get to know and who can help out the team when there is annual leave etc.



**If you would like an informal chat about this vacancy please contact
Suzanne McNaughton on 0131 661 3366**